

## Procedure to Select Section/Division Preference on GotSport in the EBFA 25/26 Registration Event



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7<sup>th</sup> June 2025 – Version 1.00

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## Change History

| Version | Description                                 | Date      |
|---------|---------------------------------------------|-----------|
| 1.00    | 2025-26 – Team Section/Division Preferences | 07-Jun-25 |

## 2025/26 Applications – 924 Teams (@ 07-Jun-25)

| Age Group | No Teams | Available Sections                                  |
|-----------|----------|-----------------------------------------------------|
| U07       | 56       | A/1, B/2, C/3, D/4, E/5 and F/6 only                |
| U08       | 75       | A/1, B/2, C/3, D/4, E/5, F/6, G/7 and H/8 only      |
| U09       | 75       | A/1, B/2, C/3, D/4, E/5, F/6, G/7 and H/8 only      |
| U10       | 89       | A/1, B/2, C/3, D/4, E/5, F/6, G/7, H/8 and I/9 only |
| U11       | 88       | A/1, B/2, C/3, D/4, E/5, F/6, G/7 and H/8 only      |

| Age Group | No Teams | Available Divisions                       |
|-----------|----------|-------------------------------------------|
| U12       | 95       | Divisions 1, 2, 3, 4, 5, 6, 7, and 8 only |
| U13*      | 90       | Divisions 1, 2, 3, 4, 5, 6, 7, and 8 only |
| U14       | 87       | Divisions 1, 2, 3, 4, 5, 6, 7, and 8 only |
| U15       | 81       | Divisions 1, 2, 3, 4, 5, 6, and 7 only    |
| U16       | 87       | Divisions 1, 2, 3, 4, 5, 6, 7, and 8 only |
| U17       | 57       | Divisions 1, 2, 3, 4, and 5 only          |
| U18       | 44       | Divisions 1, 2, 3, and 4 only             |

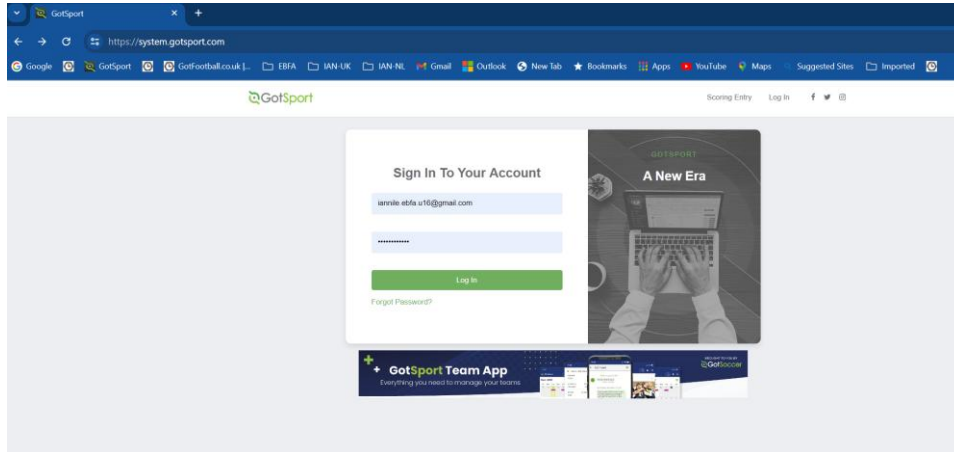
U13\* - Play in Sections (Sep-Dec) and Divisions (Jan-May)

**Please do not select Section J/10 (10<sup>th</sup> Section) if there will only 6 sections etc, etc, etc.**

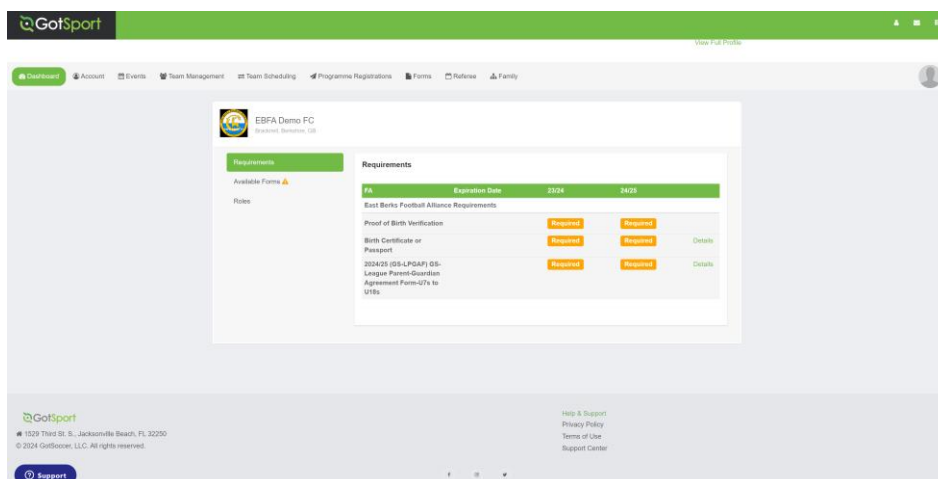
# GotSport Manager / Coach Procedure

URL -> <https://system.gotsport.com>

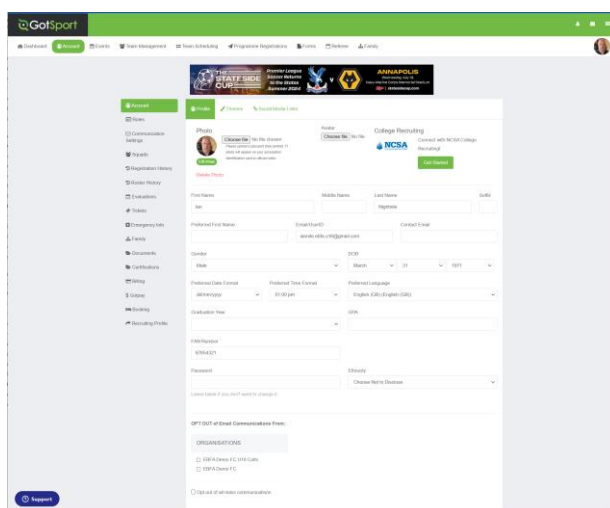
## Login Page



## Dashboard



## Accounts Page



Click on Team Management

The screenshot shows the GotSport dashboard with the 'Team Management' tab selected in the top navigation bar. On the left sidebar, the 'Teams' option is highlighted. The main content area displays a table of teams. The table has columns for Name, GotSport Team ID, Coach, Level, Age, and Gender. One team is listed: 'EBFA Demo FC U18 Colts' with ID 499457, coached by 'Nightside, Ian', at the 'EBFA (Sat) Grassroots' level, with an age of 'U17' and gender of 'Coed'. Above the table, there are banners for 'THE STATESIDE CUP' and 'ANNAPOLIS'.

| Name                   | GotSport Team ID | Coach          | Level                 | Age | Gender |
|------------------------|------------------|----------------|-----------------------|-----|--------|
| EBFA Demo FC U18 Colts | 499457           | Nightside, Ian | EBFA (Sat) Grassroots | U17 | Coed   |

Click on Name -> EBFA Demo FC U18 Colts

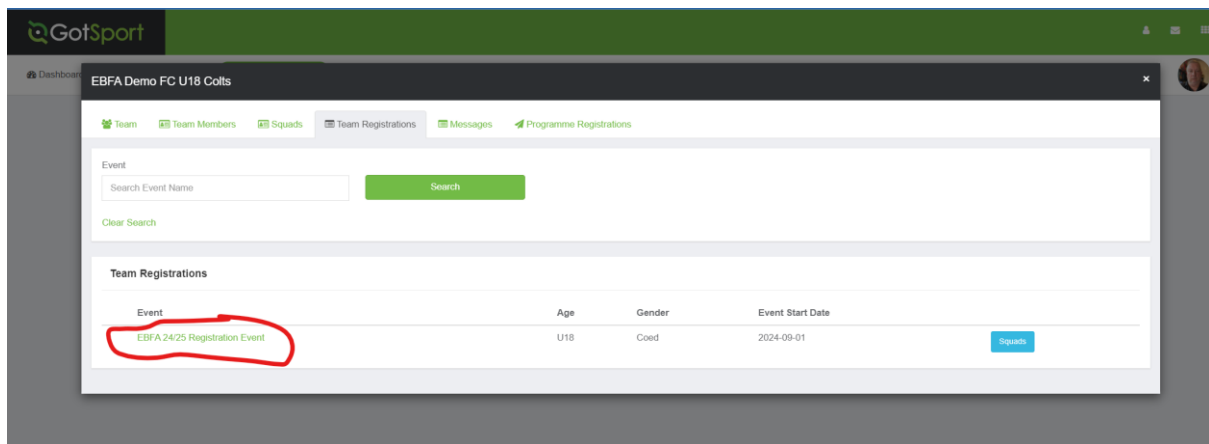
This screenshot is identical to the previous one, but the name 'EBFA Demo FC U18 Colts' in the table is circled in red to indicate the next step in the process.

Click on the Team Registration TAB

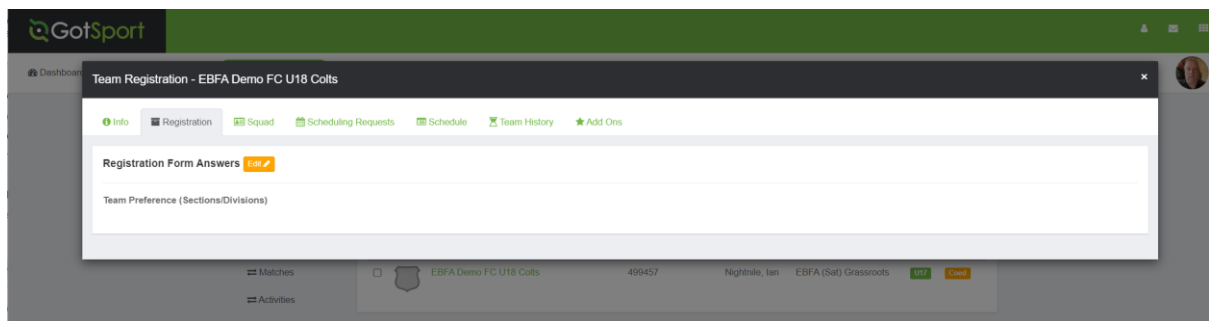
The screenshot shows the 'EBFA Demo FC U18 Colts' team registration form. The 'Team Registrations' tab is selected and circled in red in the top navigation bar. The form contains various fields for team details:

- Name:** EBFA Demo FC U18 Colts
- Short Name:** ebfa
- Rankings Profile ID:** (empty)
- Opta ID:** (empty)
- Competitive Level:** EBFA (Sat) Grassroots
- Gender:** Coed
- Age Group:** U17 (08/01/06)
- Sport:** Football
- Country:** (empty)
- Team Association:** Berks & Bucks
- Postal Code:** (empty)
- Logo:** Choose file (No file chosen)
- Uniform Colors:** Blue, Black
- Uniform Description:** Blue
- Away Uniform Colors:** Blue, Black
- Away Uniform Description:** (empty)

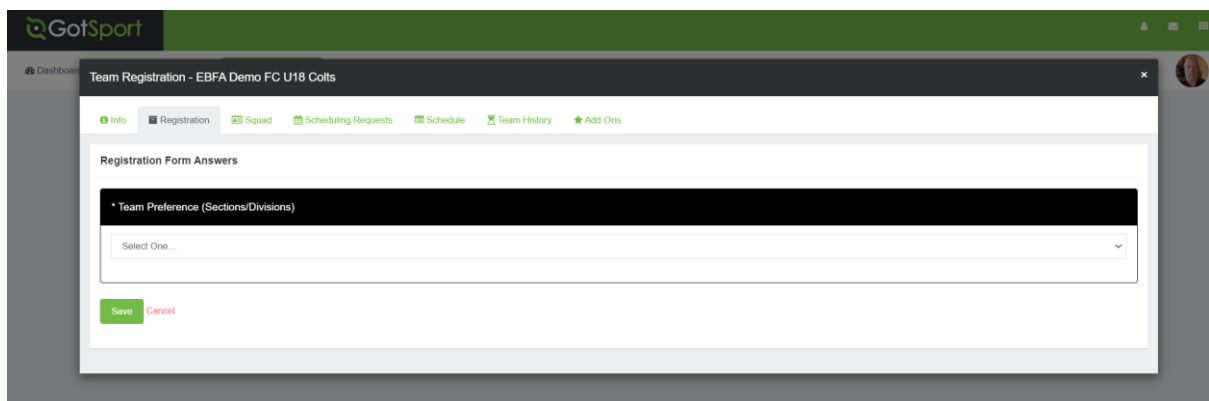
Click on Event -> **EBFA 25/26 Registration Event**



Click on the Registration TAB



Press <Edit> Button and select this team's preferred Section/Division



GotSport

https://system.gotsport.com/users/14098849?user\_id=14098849

GoogleGotSportGotFootball.co.ukEBFAIAN-UKIAN-NL GmailOutlookNew TabBookmarksAppsYouTubeMapsSuggested SitesAll Bookmarks

GotSport

Dashboard

Team Registration - EBFA Demo FC U18 Colts

InfoRegistrationSquadScheduling RequestsScheduleTeam HistoryAdd Ons

Registration Form Answers

\* Team Preference (Sections/Divisions)

Select One

Select One

No Team Preference

Section A/1 (U7s to U11s & U13s)

Section B/2 (U7s to U11s & U13s)

Section C/3 (U7s to U11s & U13s)

Section D/4 (U7s to U11s & U13s)

Section E/5 (U7s to U11s & U13s)

Section F/6 (U7s to U11s & U13s)

Section G/7 (U7s to U11s & U13s)

Section H/8 (U7s to U11s & U13s)

Section I/9 (U7s to U11s & U13s)

Section J/10 (U7s to U11s & U13s)

Division 1 (U12s & U14s to U18s)

Division 2 (U12s & U14s to U18s)

Division 3 (U12s & U14s to U18s)

Division 4 (U12s & U14s to U18s)

Division 5 (U12s & U14s to U18s)

Division 6 (U12s & U14s to U18s)

Division 7 (U12s & U14s to U18s)

Division 8 (U12s & U14s to U18s)

GotSport

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Support

Help & Support

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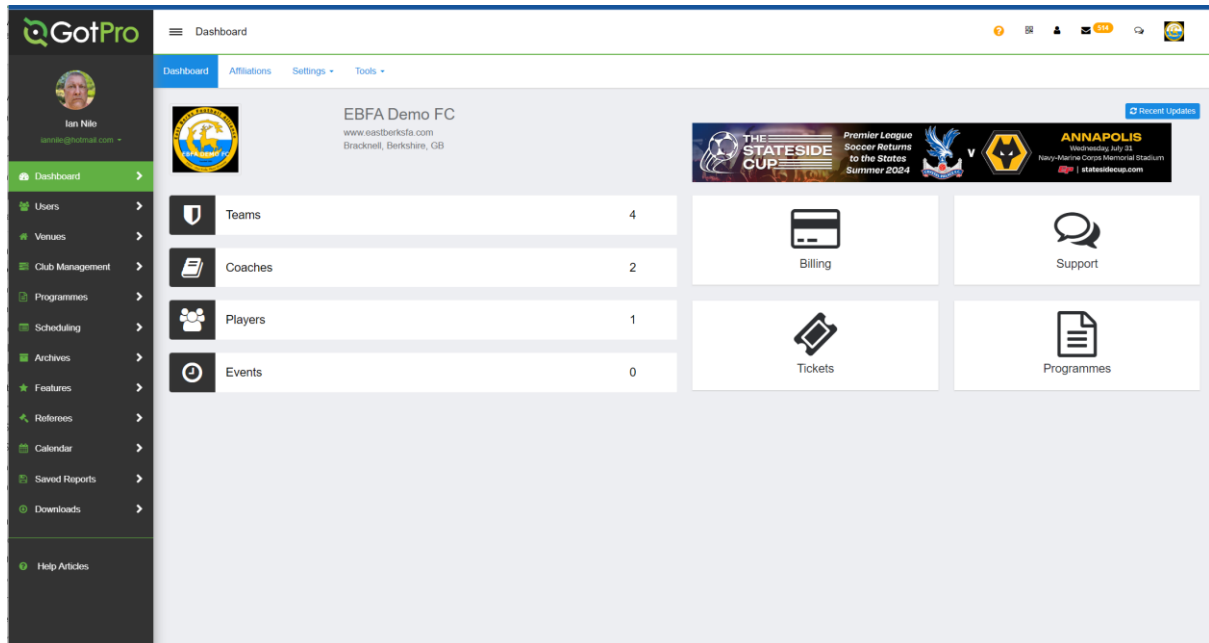
Terms of Use

Support Center

# GotSport Administrator Login (Club Login)

URL -> <https://system.gotsport.com>

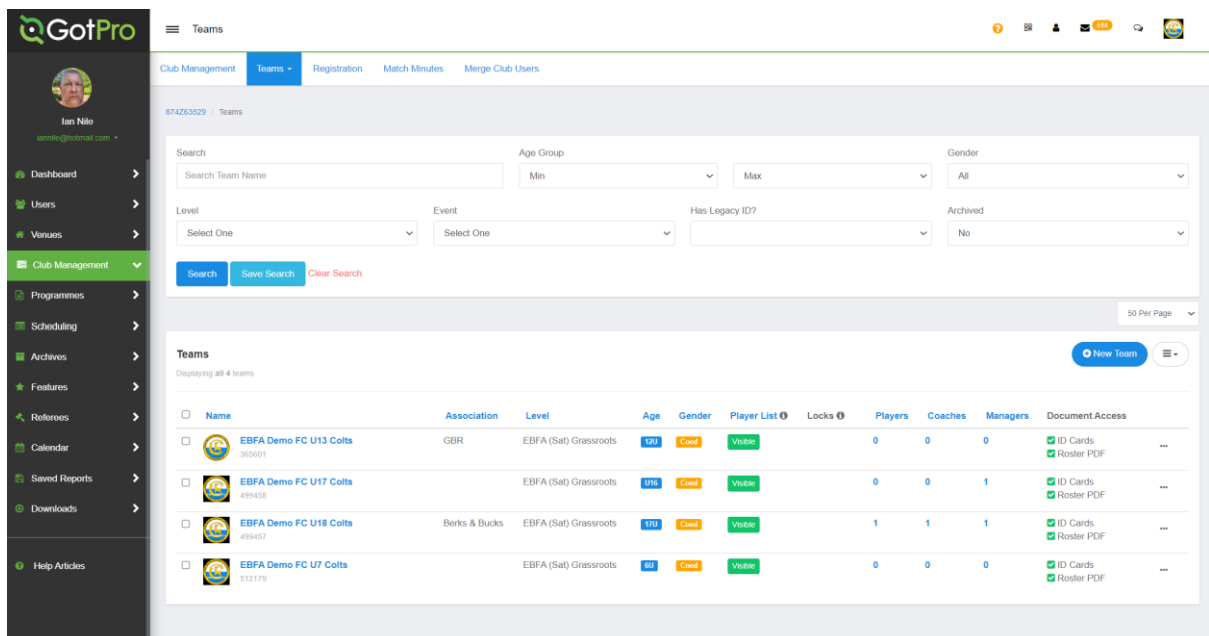
## Login Page



The screenshot shows the GotPro Administrator Dashboard for EBFA Demo FC. The left sidebar contains navigation links: Dashboard, Users, Venues, Club Management, Programmes, Scheduling, Archives, Features, Referees, Calendar, Saved Reports, Downloads, and Help Articles. The main content area displays the club's profile, including the logo, name, website, and location. A summary table shows the number of Teams (4), Coaches (2), Players (1), and Events (0). Below this, there are buttons for Billing, Support, Tickets, and Programmes. A banner at the top right promotes 'THE STATESIDE CUP' and 'ANNAPOLIS'.

| Category | Count |
|----------|-------|
| Teams    | 4     |
| Coaches  | 2     |
| Players  | 1     |
| Events   | 0     |

## Click on Teams



The screenshot shows the GotPro Teams Management page. The left sidebar is the same as the dashboard. The main content area has a search filter section with dropdowns for Search Team Name, Age Group (Min, Max), Gender (All), Level (Select One), Event (Select One), Has Legacy ID? (No), and Archived (No). Below the filters, there is a table listing the teams. The table has columns for Name, Association, Level, Age, Gender, Player List, Locks, Players, Coaches, Managers, and Document Access. The table displays 4 teams, all of which are EBFA Demo FC teams.

| Name                   | Association   | Level                 | Age | Gender | Player List | Locks | Players | Coaches | Managers | Document Access      |
|------------------------|---------------|-----------------------|-----|--------|-------------|-------|---------|---------|----------|----------------------|
| EBFA Demo FC U13 Colts | GBR           | EBFA (Sat) Grassroots | 13  | Male   | Visible     | 0     | 0       | 0       | 0        | ID Cards, Roster PDF |
| EBFA Demo FC U17 Colts |               | EBFA (Sat) Grassroots | 17  | Male   | Visible     | 0     | 0       | 1       | 1        | ID Cards, Roster PDF |
| EBFA Demo FC U18 Colts | Berks & Bucks | EBFA (Sat) Grassroots | 18  | Male   | Visible     | 1     | 1       | 1       | 1        | ID Cards, Roster PDF |
| EBFA Demo FC U7 Colts  |               | EBFA (Sat) Grassroots | 7   | Male   | Visible     | 0     | 0       | 0       | 0        | ID Cards, Roster PDF |

Click on a team -> EBFA Demo FC U17 Colts

GotPro Teams

EBFA Demo FC U17 Colts

Team Team Members Squads Team Registrations Messages Programme Registrations

EBFA Demo FC U17 Colts U16 Coed EBFA (Sat) Grassroots  
Birthday Range: 08/01/07 - 07/31/08

Name: EBFA Demo FC U17 Colts Short Name: qfjo Rankings Profile ID: Opta ID:

Competitive Level: EBFA (Sat) Grassroots Gender: Coed Age Group: U16 (08/01/07)  
[Switch to Calendar Year](#)

Sport: Country: Team Association:

Postal Code: Logo: [Choose file](#) No file chosen

Uniform Colors: Uniform Description: Away Uniform Colors: Away Uniform Description:

☐ Roster Editing Locked  
☐ Club Press Editing Locked  
☐ Player List Hidden

Click on the Team Registration TAB

GotPro Teams

EBFA Demo FC U17 Colts

Team Team Members Squads Team Registrations Messages Programme Registrations

Event  
Search Event Name [Search](#)  
[Clear Search](#)

Team Registrations

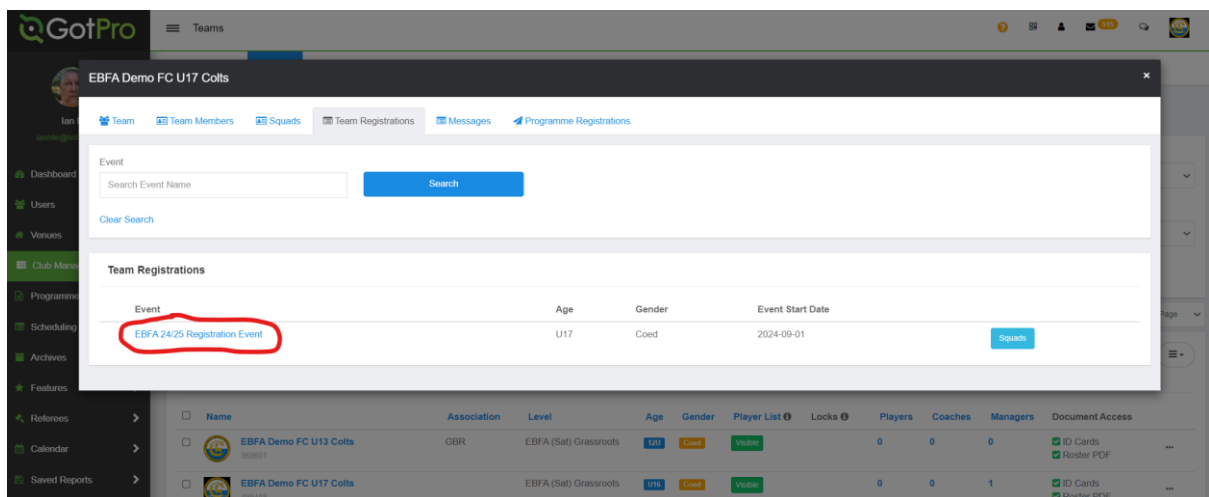
| Event                         | Age | Gender | Event Start Date |
|-------------------------------|-----|--------|------------------|
| EBFA 24/25 Registration Event | U17 | Coed   | 2024-09-01       |

[Squads](#)

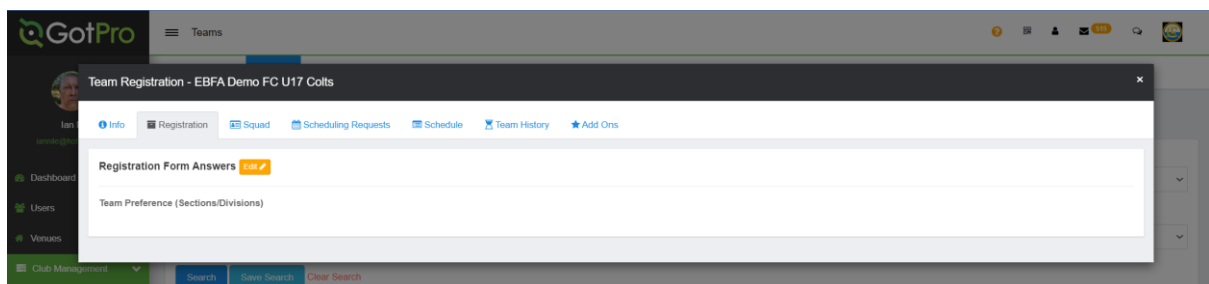
| Name                                                      | Association | Level                 | Age | Gender | Player List          | Locks | Players | Coaches | Managers | Document Access                                                                                |
|-----------------------------------------------------------|-------------|-----------------------|-----|--------|----------------------|-------|---------|---------|----------|------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> EBFA Demo FC U13 Colts<br>603201 | GBR         | EBFA (Sat) Grassroots | U13 | Coed   | <a href="#">View</a> |       | 0       | 0       | 0        | <input checked="" type="checkbox"/> ID Cards<br><input checked="" type="checkbox"/> Roster PDF |
| <input type="checkbox"/> EBFA Demo FC U17 Colts<br>603426 | GBR         | EBFA (Sat) Grassroots | U16 | Coed   | <a href="#">View</a> |       | 0       | 0       | 1        | <input checked="" type="checkbox"/> ID Cards<br><input checked="" type="checkbox"/> Roster PDF |



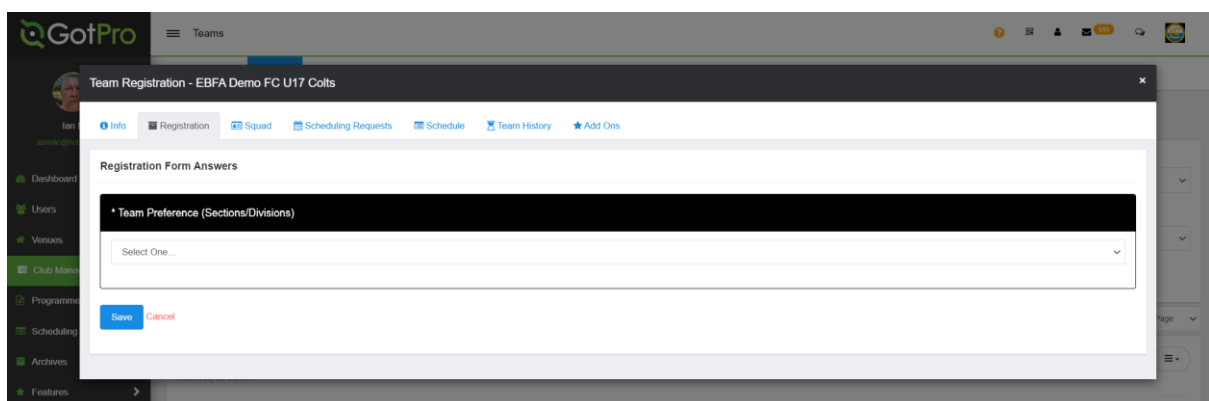
Click on Event -> **EBFA 25/26 Registration Event**

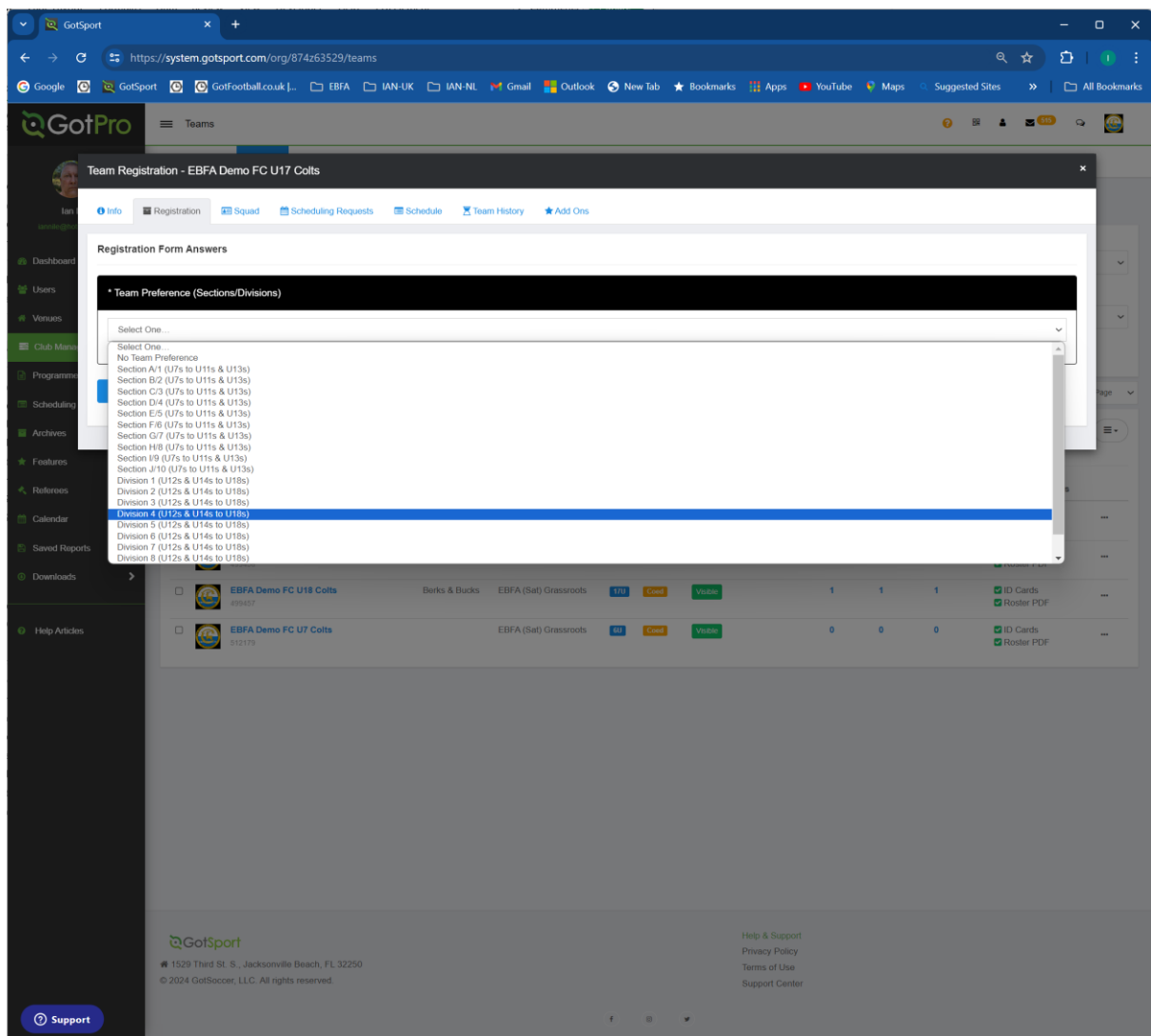


Click on the Registration TAB



Press <Edit> Button and select this team's preferred Section/Division





Close the dialog and repeat for other teams

June 2025 – Ian Nile